



www.alissagittens.com | 240-583-0961

Individual Lesson Fees and Policy

| 30 minutes | | | | |
|------------|---------------------------------|---------|-----------|---------|
| | | In home | At studio | Virtual |
| 1 lesson | Weekly | \$65 | \$25 | \$20 |
| 4 lessons | Completed within 5 calendar wks | \$250 | \$100 | \$80 |

| 45 minutes | | | | |
|------------|---------------------------------|---------|-----------|---------|
| | | In home | At studio | Virtual |
| 1 lesson | Weekly | \$85 | \$35 | \$30 |
| 4 lessons | Completed within 5 calendar wks | \$330 | \$140 | \$120 |

| 60 minutes | | | | |
|------------|---------------------------------|---------|-----------|---------|
| | | In home | At studio | Virtual |
| 1 lesson | Weekly | \$100 | \$45 | \$40 |
| 4 lessons | Completed within 5 calendar wks | \$380 | \$180 | \$160 |

| Recital Fee | |
|--|------|
| One time annual fee required by all students to cover costs associated with planning and hosting student recitals. | \$40 |

****Rates subject to change annually.****

Overview

Revised 8/15/17

Lessons are offered in the student's home or virtually through Google Hangouts in 30, 45, 60 increments based on a student's skill level which is determined by a skills assessment during the initial lesson.

Lesson fees are due before the start of the lesson. Lesson fees will be confirmed during the first meeting in which a parent/guardian must be present. Dependent upon the student's progress within the initial weeks, the length of the lesson may be reduced or increased.

All students are expected to participate in the annual summer recital in August as this is a significant aspect of the learning experience. Additional performance opportunities will be scheduled throughout the year to promote the student's progress.

Scheduling

The lesson calendar is available live on the website. The lesson calendar will observe school holidays and breaks. Students/parents can opt to keep lessons during select scheduled school holidays and breaks. The student/parent must confirm future vacation/holidays to be observed. Please notify the instructor by email of schedule adjustments as soon as possible.

Payment Methods

Payment can be made with cash or by credit/debit card through Pay Pal. A receipt will be provided for cash payments. Your payment records can be tracked in your personal account if your payment is submitted through PayPal.

Payments can be made weekly at each lesson or prepaid in a bundle package.

Missed or Late Payments

Any lesson fee payment made after the start of the lesson will be assessed an additional 10% late fee due by the next lesson. Lessons will be suspended until full payment is received.

Discount Opportunities:

1. Students will receive a free lesson for each friend/family member referred for lessons.
2. The first lesson for each student is 50% off.
3. Households with more than one student will receive a \$10 off discount per additional student for each lesson. The lessons MUST be scheduled on the same day at consecutive times to qualify.
4. Younger students who meet the requirements on their practice incentive charts can gain opportunities to receive free and/or discounted lessons.
5. A 5% discount will be granted on the following lesson if a student attends a free performance or 10% off for a ticketed show in which their instructor is performing.

Communication and Hours of Operation

Business operating hours are from 12pm-8:30pm on Mon., Tues., Thurs, and Friday and from 10am-1pm on Saturdays. Any requests made outside of these hours will be address during the next business day. Sundays are reserved for make-up lessons only with at least 48 hour notice. Any requests for schedule changes must be submitted in writing via email or by telephone call. Requests for schedule changes made via text message might not be addressed in a timely fashion.

Cancellation Policy

Lesson cancellations must be made at least 24 hours prior to the next lesson. Cancellations made less than 24 hours before the upcoming lesson will be assessed a 50% lesson fee due by the next lesson. It is the responsibility of the student/parent/guardian to reschedule the lesson for another date during the week if desired. Sunday appointments are reserved for make-up lesson. **Refunds will not be provided for rescheduled lessons outside of the 5 week time frame for prepaid lesson packages.** If the scheduled lessons in the prepaid package are not met within the time frame at the fault of the instructor, then additional time will be provided to make up missed lessons at no charge.

In the event of an extreme emergency, such as medical or familial issues, no cancellation fee will be assessed, but the student/parent/guardian will remain responsible for rescheduling the missed lesson. Scheduling conflicts will not be considered an emergency.

If the instructor advises the student of a cancellation more than 24 hours before the next lesson, then the instructor is responsible for rescheduling the lesson at a time most convenient to the student. If the instructor cancels the lesson less than 24 hours prior to the next lesson, the instructor will be responsible for rescheduling the lesson and providing a 50% discount off the original lesson fee.

Attendance

Please allow a 15 minute grace period for the start of the lesson to accommodate any traffic if the instructor commutes to the lesson site. Lessons that start beyond the grace period at the fault of the instructor will be offered with a 10% discount. The lesson time missed will be made up during the lesson or any time convenient to the student at no additional charge.

If the student is not present at the time of the lesson nor confirmed a delay with the instructor, then the instructor will only wait for 15 minutes before leaving the site. Lessons that start late at the fault of the student late will still be assessed the original lesson fee and end at the scheduled time. The student will be charged the original lesson fee for an unexcused missed lesson in addition to the current fee due at the next lesson.

Students may be subject to losing their preferred lesson time if they missed 3 or more consecutive lesson without the requested cancellation notice.

How to use PayPal: Create an account at www.paypal.com (optional). See the Lesson Fee/Payment option at www.angmusicservice.com to access the payment page. For students who opt to mix and match their lesson plan and/or location you can manually enter the payment amount by visiting <https://www.paypal.me/ANGMusicServicesLLC> .